

Job Description – Feed Mill Supervisor

Reports to: Regional Operations Manager **Status:** Full Time Non Exempt

Overall Job Function The feed mill supervisor oversees the daily production of feed as well as scheduling and assigning mill personnel on scheduled shift while striving to meet the demands of the customer

Essential Job Functions

Oversees the production of feed on assigned shifts and is knowledgeable on feed manufacturing techniques

Effectively operates all areas of the mill

Supervises, trains and evaluates feed mill employees

Assigns duties felt necessary to ensure a clean and orderly facility

Effectively communicates with dispatch and communicates / coordinates with all mills across organization

Manages and enforces safety policies and procedures to minimize incidence of injury and reduce amount of preventable and / or recordable injuries

Maintains usage reports and operational records as needed

Manages and enforces environmental and quality control policies

Knowledgeable on company and feed mill software programs

Other duties as assigned

Secondary Responsibilities

Ability to operate and understand feed mill equipment

Possess mechanical skills to perform minor maintenance tasks

Maintains a clean and safe working environment, attention to unloading / loading trucks and moving equipment

Ability to handle stressful situations professionally

Competencies

High level of customer service focus

Supports a consistent professional image of the company

Observes safety policy and procedure as an absolute

Attitude of positivity and reacts calmly under pressure

Work ethic of the highest integrity

Commitment to dependability and willingness to work to meet goals and deadlines

Effectively solve problems of the feed mill division



Comfort in adding, subtracting, multiplication and division of whole numbers, fractions and decimals

Education & Experience

High school diploma or GED

Prefer experience with feed or related manufacturing techniques

Work Environment:

This position is based in a fast paced agricultural setting and is regularly exposed to outside weather conditions and vibrations. The employees is exposed to moving mechanical parts, fumes and airborne particles. The noise level is usually moderate but occasionally may be loud. PPE will be provided and must be utilized according to safety standards. Typical working hours are based on customer and organizational demand; hours may be long, irregular and including weekends and holidays during peak season.

Physical Demands:

While performing job functions the employee will be required to talk and hear most of the time. The employee will spend frequent intervals moving and sitting, while also needing to reach, bend, twist, crawl, crouch, stoop or kneel. The employee will need to be able to lift up to 75 pounds frequently and maneuver on and off a mobile equipment. The physicality of this job is high.

***FCS job descriptions are a representation of a job requirements knowledge, skills and abilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.**

After reading the contents of this job description, I understand the responsibilities, requirements and duties expected of me. I realize this document is intended to be an accurate reflection of the position; however, Farmers Cooperative Society reserves the right to revise, add or eliminate job functions and duties as conditions warrant. I also understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek to achieve the company’s goals. I further understand that this job description does not constitute a contract of employment, nor alter my status as an “at-will” employee

Employee Name (please print)

Date

Employee Signature

Date

Supervisors Name (please print)

Date