

## **Job Description – Lead Agronomy Operations**

**Reports to:** Director of Agronomy Operations/Grain East **Status:** Full Time Exempt

### **Overall Job Function:**

The lead agronomy operations employee performs and directs daily operations in coordination of application equipment of products with mobile equipment. Also helps to load and unload inbound and outbound deliveries all while maintaining a focus on customer service.

### **Essential Job Functions:**

Dispatches application equipment in a safe, efficient and accurate manner.

Oversees equipment maintenance to ensure that equipment is kept in good working order.

Helps control expenses and performs monthly inventory.

Directs daily movement of product between locations, within facilities.

Assists in preparation for loading and delivery to the field.

Observes, recognizes, and follows all safety procedures.

Keeps facilities neat and clean on a daily basis.

Handles product in a safe manner that avoids unnecessary damage or accidents.

Assists in the loading and unloading trucks arriving at and leaving the facility.

Insures all outbound loads are loaded, secured, and placarded properly.

Supervises agronomy operation employees and facilities.

Expected to assist other departments as time allows / as needed or directed by Supervisor.

Other duties that may be assigned.

### **Secondary Responsibilities:**

Understand DOT placarding and DOT Hazardous rules.

Ability to operate application and mobile equipment.

Mechanical skills needed to perform minor maintenance tasks on equipment, buildings around the facilities.

### **Competencies**

High level of customer service focus.

Supports a consistent professional image of the company.

Observes safety policy and procedure as an absolute.

Attitude of positivity and reacts calmly under pressure.

Work ethic of the highest integrity.

Commitment to dependability and willingness to work to meet goals and deadlines.

Effectively solve problems of agronomy department.

