

Job Description - Agronomy Employee

Reports to Location Manager; no supervisory duties **Status** Non-Exempt Full Time or Part Time

Overall Job Function:

The agronomy employee assists the agronomy department in performing daily operations in coordination of application of products with mobile equipment while helping to load and unload inbound and outbound deliveries, all while striving to meet the demands of the customer.

Essential Job Functions:

Helps to perform equipment maintenance to ensure that equipment is kept in good working order.

Handles product in a manner that avoids unnecessary damage or accidents.

Observes, recognizes, and follows all safety procedures.

Keeps facilities neat and clean on a daily basis.

Expected to assist other departments as time allows or as needed and directed by Location Manager/Supervisor.

Loads and unloads trucks arriving at and leaving the facility.

Insures all outbound loads are loaded, secured, and placarded properly.

Assists with daily movement of product between locations and facilities.

Assists in preparation for loading and delivery to the field.

Helps in performing monthly inventory as directed by Location Manager/Supervisor.

While performing the duties of this job the employee will receive required training from programs such as confined space entry, lockout/tagout, first aid awareness, mobile equipment, housekeeping, etc. All positions will follow training under the "Company Guideline Requirements".

Other duties as assigned.

Secondary Responsibilities

Understand DOT placarding and DOT Hazardous rules.

Mechanical skills needed to perform minor maintenance tasks on equipment, buildings around the facilities.

Competencies

High level of customer service focus.

Supports a consistent professional image of the company.

Observes safety policy and procedure as an absolute.

Attitude of positivity and reacts calmly under pressure.

Work ethic of the highest integrity.

Commitment to dependability and willingness to work to meet goals and deadlines.

Competent in adding, subtracting, multiplication and division of whole numbers, fractions and decimals.



Effectively solve problems of agronomy department.

Qualifications:

Must be 18 years of age and have a high school diploma or equivalent.

Prefer experience in a warehouse setting and mobile equipment operations.

Work Requirements:

This position is based in a fast paced agricultural setting and is regularly exposed to outside weather conditions and vibrations. The employees is occasionally exposed to moving mechanical parts, fumes and airborne particles. The noise level is usually moderate but occasionally may be loud. PPE will be provided and must be utilized according to safety standards. Typical working hours are based on customer and organizational demand; hours may be long, irregular and including weekends and holidays during peak season.

While performing job functions the employee will be required to talk and hear most of the time. The employee will spend frequent intervals moving and sitting, while also needing to reach, bend, twist, crawl, crouch, stoop or kneel. The employee will need to be able to lift up to 75 pounds frequently and maneuver on and off a mobile equipment. The physicality of this job is high.

***FCS job descriptions are a representation of a job requirements knowledge, skills and abilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. After reading the contents of this job description, I understand the responsibilities, requirements and duties expected of me. I acknowledge that I have received a copy of this description for my records. I realize this document is intended to be an accurate reflection of the position; however, Farmers Cooperative Society reserves the right to revise, add or eliminate job functions and duties as conditions warrant. I also understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek to achieve the company's goals. I further understand that this job description does not constitute a contract of employment, nor alter my status as an "at-will" employee.**

Employee Name (please print)

Employee Signature

Date