

## **Job Description – Agronomy Employee**

**Reports to:** Location Manager    **Status:** Seasonal non-exempt

### **Overall Job Function:**

The Agronomy Employee assists in performing daily operations of the location, including loading and unloading products, as well as performing daily operational maintenance tasks safely throughout the location while striving to meet the demands of the customer.

### **Essential Job Functions:**

Assists in keeping facilities neat and clean on a daily basis, within defined FCS and OSHA standards.

Helps in performing monthly inventory as directed by location manager/supervisor.

Loads and unloads trucks arriving at and leaving the facility, as well as ensuring that all outbound loads are loaded, secured and placarded correctly.

Helps to perform equipment maintenance to ensure that equipment is kept in good working order and handles equipment in a manner that avoids unnecessary damage or accidents.

Knowledgeable on all tools and how to operate said tools safely.

Cleans truck interior and exterior as needed.

Attends all scheduled FCS and Grain department safety meetings.

Observes, recognizes and follows all safety procedures.

Expected to assist other departments as time allows or as needed and directed by the location manager/supervisor.

Other duties as assigned.

### **Secondary Responsibilities:**

Possesses mechanical skills needed to perform minor maintenance tasks on equipment, buildings around the facility.

Ability to operate/understand mobile equipment, power tools and hand tools.

Ability to handle stressful situations professionally.

### **Competencies:**

High level of customer service focus.

Observes safety policy and procedure as an absolute.

Attitude of positivity and reacts calmly under pressure.

Work ethic of the highest integrity.

Commitment to dependability and willingness to work to meet goals and deadlines.



Supports a consistent professional image of the company.

**Qualifications:**

High school diploma or GED, must be 18.

Experience with shop maintenance, power and/or hand tools preferred.

**Work Requirements:**

This position is based in a fast paced agricultural setting and is regularly exposed to outside weather conditions and vibrations. The employees is occasionally exposed to moving mechanical parts, fumes and airborne particles. The noise level is usually moderate but occasionally may be loud. PPE will be provided and must be utilized according to safety standards. Typical working hours are based on customer and organizational demand; hours may be long, irregular and including weekends and holidays during peak season.

While performing job functions the employee will be required to talk and hear most of the time. The employee will spend frequent intervals moving and sitting, while also needing to reach, bend, twist, crawl, crouch, stoop or kneel. The employee will need to be able to lift up to 50 pounds frequently. Maneuverability on and off a mobile equipment, ladders and the ability to work at different heights. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision and depth perception. The physicality of this job is high.

**\*FCS job descriptions are a representation of a job requirements knowledge, skills and abilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. After reading the contents of this job description, I understand the responsibilities, requirements and duties expected of me. I acknowledge that I have received a copy of this description for my records. I realize this document is intended to be an accurate reflection of the position; however, Farmers Cooperative Society reserves the right to revise, add or eliminate job functions and duties as conditions warrant. I also understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek to achieve the company’s goals. I further understand that this job description does not constitute a contract of employment, nor alter my status as an “at-will” employee.**

<b>Employee Name (please print)</b>	<b>Employee Signature</b>	<b>Date</b>
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