

## **Job Description –Grain Truck Drivers**

**Reports to:** Grain / Location Manager **Status:** Full time non-exempt

**Overall Job Function** The grain truck driver is responsible for the delivery of and transportation of grain between FCS locations, farms and processors in a timely manner; all while striving to meet the demands of the customer.

### **Essential Job Functions**

Communicates with supervisor regarding any operations, customer, vendor or employee issues that may arise

Follows all FCS standard operating procedures (SOP's) for the grain department, as well as other divisions.

Weighs each order or load as applicable – check production variances as listed in SOP's

Notifies supervisor of any delivery problems and coordinates maintenance with supervisor

Utilizes GPS navigator on every load, if available – verify correct details / location before final delivery

Cleans truck interior and exterior as needed; wash exterior only when time permits

Operates equipment in a safe and prudent manner – drivers will adhere to the rules and laws established by local, state and federal agencies

Completes daily safety reports and required records, pre and post trip.

Attends all scheduled FCS and Grain department safety meetings

Other duties as assigned

### **Secondary Responsibilities**

Understand DOT placarding and DOT hazardous rules

Ability to operate and understand mobile equipment

Possess mechanical skills to perform minor maintenance tasks on equipment and property

Ability to handle stressful situations professionally

### **Competencies**

High level of customer service focus

Supports a consistent professional image of the company

Observes safety policy and procedure as an absolute

Attitude of positivity and reacts calmly under pressure

Work ethic of the highest integrity

Commitment to dependability and willingness to work to meet goals and deadlines



## Education & Experience

High school diploma, GED, or equivalent level of experience

CDL license as applicable to truck

## Work Environment

This position is based in a fast paced agricultural setting and is regularly exposed to outside weather conditions and vibrations. The employees is exposed to moving mechanical parts, fumes and airborne particles. The noise level is usually moderate to loud. PPE will be provided and must be utilized according to safety standards. Typical working hours are based on customer and organizational demand; hours may be long, irregular and including weekends and holidays during peak season.

## Physical Demands:

While performing job functions the employee will be required to talk and hear most of the time. The employee will spend frequent intervals moving and sitting, while also needing to reach, bend, twist, crawl, crouch, stoop or kneel. The employee will need to be able to lift up to 50 pounds frequently and maneuver on and off a mobile equipment. The physicality of this job is medium.

**\*FCS job descriptions are a representation of a job requirements knowledge, skills and abilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.**

**After reading the contents of this job description, I understand the responsibilities, requirements and duties expected of me. I realize this document is intended to be an accurate reflection of the position; however, Farmers Cooperative Society reserves the right to revise, add or eliminate job functions and duties as conditions warrant. I also understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek to achieve the company’s goals. I further understand that this job description does not constitute a contract of employment, nor alter my status as an “at-will” employee**

\_\_\_\_\_  
Employee Name (please print)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisors Name (please print)

\_\_\_\_\_  
Date